

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
August 1, 2016

The Lyndon City Council met in regular session on Monday, August 1, 2016, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Cole called the meeting to order.

- a) City Clerk called roll of the City Council. Members Doug Watson, Darin Schmitt, Ryan Kuhn, and Steve Morrison present. Patterson absent with prior notification.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police/ Planning & Zoning Administrator.

Others present: Tammy Schlingmann, Osage Herald Chronicle

2. ADOPTION OF MINUTES OF PREVIOUS MEETINGS:

- a) Morrison made the motion to approve the Regular Meeting minutes of July 5, 2016 as written. Watson seconded, motion carried.
- b) Watson made the motion to approve the Special Meeting minutes of July 11, 2016 as written. Kuhn seconded, motion carried.
- c) Morrison made the motion to approve the Town Hall Meeting minutes of July 16, 2016 as written. Watson seconded, motion carried.
- d) Kuhn made the motion to approve the Special Meeting minutes of July 25, 2016 as written. Watson seconded, motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Kuhn made the motion to approve the bills as set forth. Schmitt seconded, motion carried.

4. PUBLIC COMMENTS: None.

5. CORRESPONDENCE TO COUNCIL:

- July 2016 edition of the Kansas Government Journal.

6. UNFINISHED BUSINESS:

- a) BAILEY HOUSE UPDATE: The City Clerk stated she spoke with Peggy Clark and the City received the contract from Dovetail Roofing and the Mayor has signed it. She stated work should start this fall and includes roof and gable work.
- b) SANITARY SEWER EVALUATION SURVEY (SSES) AGREEMENT: The City Attorney reviewed the contract provided by BG Consultants at the last meeting and discussed the contract for the SSES with Council. The evaluation includes CCTV,

manhole inspections, smoke testing, as well as mapping point repairs in the sewer system. Watson made the motion to approve and authorized the Mayor to sign the contract with BG Consultants for the lump sum fee of \$39,000 for Sanitary Sewer Evaluation Survey. Kuhn seconded, motion carried.

The Council briefly discussed temporary financing of the project.

- c) BALL FIELD LIGHTING AT JONES PARK: The Maintenance Supervisor provided Council with information from Musco Lighting and Qualite and asked for guidance on how to proceed. The City Attorney asked if there was a breakdown of what is included in the cost and the Maintenance Supervisor stated these are just first steps. The Maintenance Supervisor stated he would invite the representatives from both companies to meet with Council to answer any questions and provide details of the proposal lighting. He asked the Council if the other entities involved in the Jones Park Agreement need invited for the presentations. After further discussion, it was consensus of the Council to contact USD 421 and the Lyndon Recreation Commission about meeting with the representatives and Council about the lighting at Jones Park.
- d) OSAGE COUNTY GUIDE AD: The City Clerk provided Council with a proof of the advertisement for the Osage County Guide. After further discussion, it was consensus of the Council to proceed with the quarter page ad and possibly add Mother Son Monster Bash after contacting CBW. Schmitt made the motion to approve the ad for the Osage County Guide for \$210. Kuhn seconded, motion carried.
- e) 2017 BUDGET UPDATE: The City Clerk provided Council with final copy of the 2017 budget certificate page removing the water improvements fund. The Mayor stated it would have been good to have a water improvement fund; however, there were no provisions or an ordinance that allow for it. He stated the monies allocated for those improvements into the Water Improvement Fund were moved to the Capital Improvement fund. The City Attorney stated the Capital Improvement fund is set by ordinance, therefore, water improvements would be considered a subsection under that ordinance.
- f) OTTAWA SANITATION CONTRACT: The City Attorney provided Council a copy of the proposed two-year contract with Ottawa Sanitation that will begin on September 1, 2016 for approval and discussed trash rates and the added language about streets. Schmitt made the motion to approve and authorized the Mayor to sign the contract on behalf of the City with Ottawa Sanitation. Watson seconded, motion carried.

7. NEW BUSINESS:

- a) RESOLUTION 2016-4: The Council received a copy of Resolution 2016-4 that requests approval of transferring \$6,700 from Special Highway to Special Machinery. Morrison made the motion to approve and authorize the Mayor to sign the proposed resolution. Schmitt seconded, motion carried.

- b) FINANCIAL UPDATES AS OF JUNE 30, 2016: The City Clerk provided the Council with fund and bank balances as of the end of June and briefly discussed them with Council. She stated the spreadsheets that provided percentages expended is in the process of being updated due to amending the 2016 budget and will be provided at a future meeting. The City Clerk reviewed mid-year transfers and fund balances.

8. STAFF REPORTS:

- a) POLICE: The Council received a copy of the Officer's Activity report.
- b) PLANNING AND ZONING: No report.
- c) PUBLIC WORKS: The Maintenance Supervisor stated they shut down the solid contact basin and D & S Sanitation cleaned it out today which is done once a year. He also stated it was also reseeded with load of bugs due to the excessive rains.

The Maintenance Supervisor briefly discussed the curb and gutter work done on 6th Street.

Watson asked if KDOT is aware of the buckled roadway on 12th and 75 Highway. The Maintenance Supervisor stated KDOT has been contacted.

The Maintenance Supervisor stated they have been doing tree and brushwork on Gum Street before school starts.

Schmitt asked about the process for getting culverts replaced in town and discussed it briefly with the Maintenance Supervisor.

- d) CITY CLERK: The Council received a copy of the Clerk's report and discussed it briefly.

9. COUNCIL/MAYOR COMMENTS AND REPORTS: None.

- 10. EXECUTIVE SESSION: Watson made the motion to recess to executive session for five minutes for non-elected personnel with the City Attorney attending. Morrison seconded, motion carried. Council reconvened with no binding action taken.

- 11. ADJOURNMENT: Kuhn made the motion to adjourn to Monday, August 15 2016, at 6:30 p.m. for a special meeting to hold a public hearing on the budget. Schmitt seconded, motion carried.


City Clerk